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| **Bilingual research Academic Journal indications for the submission of Articles** |
| **Keywords:** Publishing rules, procedures, publication, Apa Standard seventh edition. |

**Abstract:** The BiLingual Research Academic Journal (BRAJ) is the official journal of the Research Group in Foreign Languages (GRILEX) for the Bachelor's Degree in Foreign Languages-English-French at the University of Pamplona, Colombia. Published biannually in July and December, BRAJ is an open-access journal that accepts research articles on the teaching and learning of foreign languages, particularly English and French. In addition to these topics, it covers studies on culture, technology, interdisciplinary studies, and comparative literary analysis. BRAJ does not charge submission or publication fees, ensuring free access and distribution of its content under the Creative Commons Attribution-NonCommercial 4.0 International (CC BY-NC 4.0 DEED) license. Furthermore, the journal maintains high standards of originality by using Turnitin software to prevent plagiarism, thereby ensuring the academic integrity of its publications.This journal adopts Apa Standard seventh edition.

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| **Recherche bilingue Indications de la Revue Académique pour la soumission des articles** |
| Mots-clés: Règles de publication, procédures, publication, Norme APA septième édition. |

**Resumen:** Le BiLingual Research Academic Journal (BRAJ) est la revue officielle du Groupe de Recherche en Langues Étrangères (GRILEX) pour le Diplôme de Licence en Langues Étrangères-Anglais-Français à l'Université de Pamplona, Colombie. Publié deux fois par an en juillet et décembre, BRAJ est une revue en accès libre qui accepte des articles de recherche sur l'enseignement et l'apprentissage des langues étrangères, en particulier l'anglais et le français. En plus de ces sujets, elle couvre des études sur la culture, la technologie, les études interdisciplinaires et l'analyse littéraire comparative. BRAJ ne facture pas de frais de soumission ni de publication, garantissant l'accès gratuit et la distribution de son contenu sous la licence Creative Commons Attribution-NonCommercial 4.0 International (CC BY-NC 4.0 DEED). De plus, la revue maintient des normes élevées d'originalité en utilisant le logiciel Turnitin pour prévenir le plagiat, assurant ainsi l'intégrité académique de ses publications. Cette revue adopte les normes APA de la septième édition.

**1. INTRODUCTION**

The evaluation process of the submitted materials involves the editor conducting an initial review of the submitted material to determine if it meets the required criteria; subsequently, it will be forwarded to the Editorial Committee, where the selection of articles and the assignment of peer reviewers for the evaluation process will take place.

Along with the article, authors must submit the data format for authors and research, which can be obtained on the journal's website: xxxxxxxxxx

Remember: This page should focus on explaining the importance of the problem, describing previous works and objectives, presenting the hypotheses, and their correspondence with the research design. The introduction starts on a new page, identified with the header and page number.

The article must include:

* Abstract.
* Keywords.
* Introduction.
* Literature Review.
* Methodology.
* Sampling (target population and research context, sampling, profile of respondents)
* Results and if it has a Discussion, add it.
* Conclusions.
* References.

**2. RECOMMENDATIONS**

The article must be submitted in electronic format using the Word word processor. You can send it by email to the journal's address: xxxxxxxx or submit it through the platform xxxxxxx, ensuring it is in the specific format and contains all the necessary material for evaluation and publication.

In the guidelines for authors, you must provide information about all authors and the research; this information is a basic requirement for publication.

The manuscript must be accompanied by an abstract in English and French. The abstract should have a minimum of 150 words and a maximum of 350 words, written in a single paragraph without indentation. You may also include a list of keywords written in your abstract.

**3. GUIDELINES FOR TEXT SUBMISSION**

The text, including citations, footnotes, tables, figure captions, and bibliographic references, must be clearly and neatly written in Arial, size 11, with 1.15 line spacing except for the summary, in a single column, with the title centered in English and the translation of the title below in French, followed by the authors' names with their respective scientific degrees and affiliations (with the home institution in bold). Then the summary, the abstract, and finally the keywords in English (Keywords) and French (Mots-clés).

The rest of the body of the work should be in a single column, on letter-sized paper - 21.5 x 28 cm - with left and right margins of 2.54 cm, top margin of 2.54 cm, and bottom margin of 2.54 cm.

The articles should have a minimum of 4 pages. All pages must be consecutively numbered in the bottom center with Arial font, size 11 regular.

**3.1. Figures**

The margin must be respected, and the figure should be the first thing seen.

In the note, it should first have the descriptive name of the figure in Italics, with the figure number and its name above as shown in the following example:

**Figure 1.** Progress survey.

**Source:** own elaboration.

*3.1.1. Subfigure labels in figures*

The labels should appear centered below each subfigure in f Arial font, size 11.

**3.2. Tables**

Each table must be numbered, and this should be done at the beginning (as shown in the example image). The table title should be short and descriptive.

Note: It should be descriptive of the subject discussed in the table. Additionally, if the table is taken from another source, the author must be mentioned in the table note, and the table must also be included in the References if it is from another source.

**Table 1:** Título de la tabla

|  |  |  |
| --- | --- | --- |
| **Variable 1** | **Variable 2** | **Variable 3** |
| 1 | 11 | 3 |
| 2 | 22 | 4 |
| 3 | 33 | 5 |

**Nota:** texto corto explicativo

**3.3. Titles**

The document title should encapsulate the main idea and avoid words that do not serve useful purposes, increase its length, or confuse the reader. It should be concise.

Level 1 headings should be centered, bold, and in uppercase, as is the case with the introduction and conclusion. On the other hand, Level 2 headings should be bold, with the first letter capitalized, justified, and in Arial 11.

*3.4.1. Subtitles*

Subtitles indicate the main subdivisions of the text and should guide the reader on the topics covered in the writing. There should be no more than three levels of subtitles. They should accurately reflect the organization of the document.

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Footnotes should always be placed at the bottom of the page, serving to comment on, complement, or elaborate on important information within the text. They should not be bibliographic notes unless they are direct quotes from journals or books. Quotes longer than three lines or that require emphasis should be written in a separate indented paragraph. Those included within the text should be in quotation marks. For more information on how to cite, you can refer to the following link: <https://normasapa.in/>

**4. CONCLUSIONS**

Comentarios finales que resumen y destacan los aportes más significativos del trabajo.

**ACKNOWLEDGMENTS**

Esto es opcional y donde se puede otorgar crédito a instituciones e individuos por sus contribuciones.

**REFERENCES**

The reference list should start on a new page, with the title "References" capitalized with the first letter and lowercase for the rest, centered.

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**APPENDICES**

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